

## Rental Overview – Rates effective January 1, 2018

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### Main Hall (2000 sq')

Capacity: 149 seated for dining; 199 theatre style  
Projector and 8' screen; TV, internet and computer compatible  
Includes use of rectangular and round tables, chairs and kitchen facility  
Wheelchair accessible

Damage Deposit \$750.00  
NR Deposit \$100.00

<b>Hourly Rate</b>	\$ 75.00 + GST
<b>Cleaning Fee</b>	\$140.00 + GST
<b>Take Down Fee</b> (put away of tables and chairs)	\$ 65.00 + GST

**Saturday Day Rate** - from noon until 2 a.m. Sunday  
(Includes cleaning) \$650.00 + GST

**Friday (from noon) plus Saturday** until 2 a.m. Sunday  
(Includes cleaning) \$850.00 + GST

**Options for Renters:**

- a. To clean themselves and pay only a cleaning checkup fee \$ 25.00 + GST  
(Food, no alcohol, rental time 1 - 3 hrs, fewer than 40)
- b. To put away tables and chairs and save the Take Down Fee

**Liquor Permit & Insurance: When alcohol is served, both a Liquor Permit and General Liability Insurance are required.**

**Bartenders:** Renter is required to hire the Woodcreek Community Association bartenders for a function where alcohol is served. Bartenders are to be paid at \* **\$18.00 per hour**, to be paid in **CASH** directly by renter immediately after the event. One bartender required for up to 100 people. If more than 100 people, a second bartender is required. \* Rate higher on Stat or Civic holidays.

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### Board Room

Capacity: 18  
55" LCD TV, internet and computer compatible  
Includes board table and chairs, use of kitchen  
Wheelchair accessible

Damage Deposit \$750.00  
NR Deposit \$50.00

<b>Hourly Rate</b>	\$ 45.00 + GST
<b>Cleaning Fee</b>	\$ 40.00 + GST

**Day Rate** – from noon until 2 a.m. next day (Includes cleaning) \$250.00 + GST

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### Lower Meeting Room (920 sq') (Woodcreek Room # 9)

Capacity: 50 – 70  
Hardwood flooring, mirror with curtain along end wall  
Includes use of rectangular tables and chairs, **Not** wheelchair accessible  
**NO ALCOHOL PERMITTED**

Damage Deposit \$750.00  
NR Deposit \$50.00

<b>Hourly Rate</b>	\$ 40.00 + GST
<b>Cleaning Fee</b>	\$ 55.00 + GST

**Option for Renters:**

- a. To clean themselves and pay only a cleaning checkup fee \$ 25.00 + GST  
(Food, rental time 1 - 3 hrs, fewer than 40)

**Day Rate** – from noon until 2 a.m. next day  
(Includes cleaning) \$300.00 + GST

**Lower Meeting Room (677 sq')**  
**(Woodlands Room # 7)**

Damage Deposit \$750.00  
NR Deposit \$50.00

Capacity: 45 - 55  
Hardwood flooring  
Includes use of rectangular tables and chairs, **Not** wheelchair accessible  
**NO ALCOHOL PERMITTED**

<b>Hourly Rate</b>	\$ 35.00 + GST
<b>Cleaning Fee</b>	\$ 55.00 + GST

<b>Option for Renters:</b> a. To clean themselves and pay only a cleaning checkup fee (Food, rental time 1 – 3 hrs, fewer than 40)	\$ 25.00 + GST
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<b>Day Rate</b> – from noon until 2 a.m. next day (Includes cleaning)	\$250.00 + GST
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**Lower Meeting Room (408 sq')**  
**(Woodbine Room # 11)**

Damage Deposit \$750.00  
NR Deposit \$50.00

Capacity: 25  
Hardwood flooring, mirror along end wall, ballet bars  
Includes use of rectangular tables and chairs, **Not** wheelchair accessible  
**NO ALCOHOL PERMITTED**

<b>Hourly Rate</b>	\$ 30.00 + GST
<b>Cleaning Fee</b>	\$ 55.00 + GST

<b>Option for Renters:</b> a. To clean themselves and pay only a cleaning checkup fee (Food, rental time 1 – 3 hrs, fewer than 40)	\$ 25.00 + GST
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<b>Day Rate</b> – from noon until 2 a.m. next day (Includes cleaning)	\$200.00 + GST
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